



**City of San Diego
Eighth District**

MEMORANDUM

DATE: April 18, 2012

TO: Mary Lewis, Chief Financial Officer

CC: Stacey Lo Medico, Director of Parks and Recreation
David Monroe, Deputy Director of Parks and Recreation
Ken Whitfield, Comptroller
Robert Barreras, Accountant, Office of the Comptroller

FROM: Councilmember David Alvarez

SUBJECT: Transfer EDCO funds

I would like to request a one time transfer of \$3,387.50 in EDCO funds to the Park and Recreation Department for the purpose of funding the Southcrest Portable Pool Program located at 4149 Newton Avenue San Diego 92113. The following is the information you will need:

Fund Title	SAP Accounting
Fund	200376
Internal Order	13000354
Revenue Account	424088
Fund Center	9913000011

You may contact Kim Mathis of Park and Recreation at (619) 527-3416 or Melina Meza of my staff at (619) 236-6688.

Thank you for your assistance.